

THE AUSTRALIAN AND NEW ZEALAND COLLEGE OF VETERINARY SCIENTISTS

ABN 50 000 894 208



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ANNUAL GENERAL MEETING DRAFT MINUTES

Chapter Name	Small Ruminant		
Meeting Name	Chapter AGM		
Date of Meeting	Sunday 16 th August 2026	Location	Zoom Meeting ID 889 9559 9053 Passcode: 268655
Time of Meeting	2pm	Chairperson	Sandra Baxendell

ORDINARY BUSINESS

1. Welcome and apologies.

Present:

Sandra Baxendell

Kym Abbott

Rob Sutter

Kristine Rayner

Kym Abbott

Sophie Hemley

Maureen Thie (ANZCVS representative)

Apologies:

Kylie Greentree

Rich Sides

Mary McQuillan

Mathew Playford

Roy Butler.

2. Declaration of any proxy/absentee votes not known to the Chair.

No proxy/ absentee votes.

3. To confirm the Minutes of the previous Annual General Meeting held at 2pm on 27th July 2025 via Zoom.

Moved: Sandra Baxendell, seconded: Rob Sutter. All in favour.

4. To receive and consider reports of the Treasurer report including:

4.1 Financial Statements and Treasurer's Report for 24/25.

- 4.1.1 The main income was made up from the sale of FAMACHA cards to the Local Land Services (LLS) at nearly \$2000. Subscriptions of \$420 (down by \$40 on previous year) was the other chapter income.
- 4.1.2 103 cards currently on hand to meet anticipated ongoing demand over the next few years.
- 4.1.3 Acknowledgment to Sandra for the FAMACHA card sales initiative and continuing to diligently manage it.
- 4.1.4 Expenses included the purchase of FAMACHA cards, postage of cards, payment to the College for the development of the Sheep membership exam held in June/July 2025.

4.2 Receival of the 2025/2026 budget.

- 4.2.1 Balance as per bank statement on 1 April 2025 \$12,020.01.
- 4.2.2 Further expenses anticipated for the 2027 exam, however current finances can easily support these.

4.3 Notification of any comments from the College Council or Financial Review Committee on financial matters. Nil.

Moved: Rob Sutter, second: Sandra Baxendell. All in favour.

5 To receive and consider the President's report:

- 5.1 Although the International Sheep Vet Congress held in Wollongong was an AVA event, many chapter members were heavily involved. Chapter president gave a Zoom presentation on what she learnt from the Congress. President's talks and supporting references can be found on her website.
- 5.2 LLS started FAMACHA training again thanks to Kylie Greentree. Her first course trained 29 participants and she has now run several more. Kylie has also trained other LLS vets to train participants within their own region. Another vet in Western Australia has also started to do FAMACHA training. The President has a recorded Zoom training and associated learning tools to complete the training online. Moved: Sandra Baxendell, second: Sophie Hemley. All in favour.

6 To receive and consider any other reports of the Chapter Executive. Nil.

7 Call for nominations, vote and declaration of the names of Officers of the Chapter (Executive).

- 7.1 President: Sophie Hemley. Nominated Sandra Baxendell, seconded: Kristine Rayner.
- 7.2 President elect: To be filled out of session.
- 7.3 Treasurer: Rob Sutter. Nominated: Sandra Baxendell, seconded: Sophie Hemley.
- 7.4 Secretary: Kristine Rayner, Nominated: Sophie Hemley, seconded: Sandra Baxendell.
- 7.5 Committee: Kristine Rayner.
- 7.6 Committee: Diane Ryan (confirmed out of session via email 16 August 2026, health permitting).
- 7.7 Committee & FAMACHA: Sandra Baxendell, health permitting
- 7.8 Committee: Position to be confirmed out of session, previously Vicki McLean.

8 Call for nominations, vote and declaration of the names of the Chapter Examinations Committee.

- 8.1 Kym Abbott will be the Subject Examiner Committee chair for both sheep and goats as in previous years.

8.2 Subject examiner sheep: Rob Sutter (lead)

8.3 Subject examiner goats: Kylie Greentree (lead), Rob Sutter (supplementary)

9 Call for expressions of interest for examiners and Head Subject Examiners.

9.1 Mary McQuillan and Kristine Rayner have offered to do the training as sheep examiners

9.2 Maureen was uncertain if there were any sheep candidates but there is 1 goat candidate. Sandra is mentoring 2 possible goat candidates. Applications don't close until the end of October (November if pay a late fee).

10 Other Chapter business.

10.1 Membership fee to remain at \$10.

Moved: Rob Sutter, seconded: Sophie Hemley. All in favour.

11 Time and location of next Annual General Meeting – will be in August on the 1st Sunday 2027
2pm via Zoom.

12 Meeting close - 2.23pm.
